

<p style="text-align: center;">REGIONAL WIRELESS COOPERATIVE POLICIES AND PROCEDURES</p>	
	<p>No. A-02.12</p>
<p>Subject:</p> <p>Conditional Participant Policy</p>	<p>Effective Date</p> <p style="text-align: center;">11/17/11</p> <p style="text-align: center;">Rev: 08/10/2017</p>

1.0 Purpose

- 1.1. Defines the policy to form a relationship between the Regional Wireless Cooperative (RWC) and Conditional Participants to facilitate operations.

2.0 Owner

- 2.1. RWC Operations Working Group (OWG).

3.0 Applies To

- 3.1. Entities that are granted temporary RWC capability for special events, tactical situations or emergency circumstances in support of an existing Member.

4.0 Background

- 4.1. The RWC Members may require assistance from non-Member entities for special events, tactical situations or emergency circumstances to supplement existing resources.
- 4.2. Non-Member entities may require assistance from RWC Members for special events, tactical situations or emergency circumstances beyond the non-Member's current available resources.

5.0 Policy Statement

- 5.1. The RWC Governance and Intergovernmental Agreement (IGA) provide a definition of Conditional Participant. This policy outlines the notification requirements and participant responsibilities.

6.0 Supporting Rules

- 6.1. An entity may become a Conditional Participant to support existing Members with temporary operational situations.

- 6.2. Conditional Participants do not have RWC voting rights.
- 6.3. Conditional Participants do not have a representative on the OWG.
- 6.4. Conditional Participants do not have representation on the Board of Directors.
- 6.5. The OWG may approve planned Conditional Participants.
- 6.6. The Executive Director may authorize emergency Conditional Participants.
- 6.7. Categories of membership are specifically defined in Exhibit A of the RWC IGA, Section 3.1.4.
- 6.8. The RWC does not provide dispatch support for Conditional Participants.
- 6.9. Conditional Participants should not assume a talkgroup is recorded.

7.0 Responsibilities

- 7.1. Requests to become a Conditional Participant must be submitted to the RWC Executive Director.
- 7.2. Submissions must include:
 - 7.2.1. Member single point of contact information.
 - 7.2.2. Estimated number of subscriber units.
 - 7.2.3. Purpose of request.
 - 7.2.4. Conditional Participant entity name.
 - 7.2.5. Estimated duration of activity.
 - 7.2.6. Specific talkgroup(s) to be used in subscribers, including encryption.
- 7.3. The Executive Director will provide the OWG a written summary of the application packet to include:
 - 7.3.1. Requesting Conditional Participant.
 - 7.3.2. Supported RWC Member(s).
 - 7.3.3. Requested talkgroup(s).
 - 7.3.4. Purpose of request.
 - 7.3.5. Estimated number of subscribers/users.
- 7.4. The OWG will approve, deny, or request additional information.
- 7.5. The OWG is responsible for advising the Executive Committee of recommendations or issues related to potential RWC Conditional Participants.
 - 7.5.1. RWC costs may be incurred and will be the responsibility of the Conditional Participant or the supported RWC Member(s).
 - 7.5.2. The talkgroup request will be approved by the OWG.
 - 7.5.3. The control and programming of the programming materials into subscriber units must be approved by the OWG.
- 7.6. The Executive Committee may forward the recommendation to the Board of Directors through the Executive Director, if necessary.

7.7. Members will update the OWG of Conditional Participant activities.

7.8. Conditional Participants will adhere to all applicable RWC policies and procedures.

8.0 Conditions for Exemption or Waiver

8.1. As provided in the Waiver or Exception Policy.

9.0 Applicable Policies and/or Procedures

9.1. As listed at www.rwcaz.org.