



Regional Wireless Cooperative
Board of Directors
MINUTES
May 24, 2012

Phoenix City Council Chambers
 200 West Jefferson Street
 Phoenix, Arizona 85003

Board Members Present

Paul Adams* Mark Gaillard
 Wade Brannon Jim Haner
 Steve Campbell Bob Hansen
 Bob Costello Brad Hartig
 Chris DeChant Charlie Meyer
 Mike Frazier Susan Thorpe

Board Members Absent

Wayne Clement
 David Fitzhugh
 Danny Johnson

*Board Alternate

Staff and Public Present

Michaelanne Acree	Theresa Faull	Ron Koehler	Vicki Rios
Tahir Alhassan	David Felix	Rick Kolker	Tom Shannon
Karen Allen	John Gardner	Dave Madeya	Dale Shaw
Adam Baker	Joe Gibson	Domela McHenry	Hans Siberschlag
Brenda Buren	Loretta Hadlock	Doug Mummert	Stuart Snow
Jim Case	Jen Hagen	Cy Otsuka	Nick Spino
Dave Clarke	Dave Heck	Ron Parks	Rob Sweeney
Rick Clore	John Imig	Bill Phillips	Shannon Tolle
Dave Collett	Lonnie Inskeep	Harold Pierson	Tim Ulery

1. Call to Order, Roll Call and Opening Comments

Chair Meyer called the meeting to order at 10:00 a.m. Roll call was taken and a quorum reached.

2. Approval of RWC Board Meeting Minutes from March 22, 2012

Mr. Felix stated that a correction was made to the electronically provided minutes; a Board member had been listed as both present and absent; therefore, the minutes in the packet reflect the correction that the member was absent.

A **MOTION** was made by Mr. Hartig and **SECONDED** by Mr. Hansen to approve the minutes as presented. **MOTION CARRIED UNANIMOUSLY (16-0).**

3. RWC Board of Directors Chairperson Nominating Committee

Mr. Hartig expressed his appreciation to fellow nominating committee members Mike Frazier and Marc Walker. He explained that the committee believed that it would be important for the new Chair to continue to foster relationships with other regional partnerships and to maintain leadership continuity it recommended that the Vice-Chair assume the role of Chair. He stated that the committee reached out to Vice-Chair Thorpe and she accepted the nomination of Chair. He added that the committee recommended Mr. Campbell to serve the role as Vice-Chair.

Mr. Hartig thanked everyone who participated in the nomination process. He also expressed his appreciation to Chair Meyer for his leadership in addressing regional needs during his time as Chair. He further thanked Vice-Chair Thorpe and Mr. Campbell for their willingness to serve in the important roles of Chair and Vice-Chair.

A **MOTION** was made by Mr. Hartig and **SECONDED** by Mr. Zuercher to approve Susan Thorpe as Board Chair. **MOTION CARRIED UNANIMOUSLY (16-0).**

A **MOTION** was made by Mr. Hartig and **SECONDED** by Mr. Zuercher to approve Steven Campbell as Board Vice-Chair. **MOTION CARRIED UNANIMOUSLY (16-0).**

Chair Meyer turned the meeting over to newly elect Chair Thorpe to facilitate the remainder of the meeting.

4. Certificate of Achievement for Excellence in Financial Reporting

Vicki Rios of the local branch of the Government Financial Office (GFO) of Arizona presented the RWC with a plaque in recognition of achievement for excellence in financial reporting. She expressed that some organizations apply year after year and never receive the award. She conveyed her congratulations to the RWC.

Mr. Felix recognized Tahir Alhassan, former Accountant III, with a plaque in appreciation for his contributions to the RWC and his efforts in submitting the RWC for the GFO recognition.

5. RWC Policies for Approval

a. Radio Amplification Systems

Mr. Felix provided an overview of this policy and explained that it provided guidance for technical staff when dealing with various city ordinances involving these devices. He expressed that Glendale Deputy Chief Chris DeChant will be bringing the topic of Radio Amplification Systems to the next quarterly State Fire Marshal's meeting hosted in Scottsdale. The concept is that Radio Amplification

devices would be tested for appropriate operations during the various fire departments' routine building inspections.

A **MOTION** was made by Mr. Gaillard and **SECONDED** by Mr. Campbell to approve the Radio Amplification Systems policy. **MOTION CARRIED UNANIMOUSLY (16-0)**.

b. Programming Authorization

Mr. Felix explained that some modifications were made to this policy which was previously approved by the Board.

In response to a question by Mr. Campbell, Mr. Felix replied that it did not apply to specific agencies' "naming conventions".

In response to a question by Chair Thorpe, Mr. Felix replied that Section 6.6 was purposefully left to read RWC Operations Manager.

A **MOTION** was made by Mr. Campbell and **SECONDED** by Mr. Frazier to approve the revised Programming Authorization policy. **MOTION CARRIED UNANIMOUSLY (16-0)**.

6. RWC Staffing

Mr. Felix provided a staffing update. He explained that an interview process was conducted to fill the vacant Accountant III position. He stated that Kelli Butz was selected for the position and her start date would be June 11, 2012. He introduced Kelli to the Board. Chair Thorpe welcomed Kelli to the RWC.

Mr. Felix stated that Theresa Faull had accepted a Job Share position in the Human Resources Department and that she would be serving a dual role for the next few weeks to assist the RWC during the transition period. He commended and thanked Theresa for her work and contributions to the RWC. Ms. Faull thanked the Board and Mr. Felix, and expressed that she had enjoyed working with the Board Members and their staffs.

7. Executive Director's Report

a. Glendale / Avondale Final Acceptance

Mr. Felix explained that final acceptance was received on the Glendale/Avondale project. He recognized and thanked Cy Otsuka for his work on the project.

b. Potential New Membership Evolutions (SRPMIC and PV)

Mr. Felix briefed the Board that Salt River Pima Maricopa Indian Community and Paradise Valley have both expressed interest in becoming RWC Members. He explained that staff and Motorola were working with the entities to provide technical requirements and cost analyses.

c. City of Maricopa Police onto the RWC

Mr. Felix reported that the City of Maricopa's Police Department is working on a plan to transition onto the RWC. Although Maricopa targeted July 1st to make this transition, he explained that the logistics of dispatch services was in the process of being coordinated and would draw out the transition past this target date.

d. Communications Strategic Plan

Mr. Felix updated that two joint RWC/TRWC workshops were being developed. He explained that the first meeting would be held June 5, 2012 at the Maricopa Association of Governments (MAG) Office and the second would occur the first week in August. He thanked those board members and others who volunteered to participate.

e. MAG Desert Peaks Award

Mr. Felix explained that the RWC, in conjunction with the TRWC, applied for and will be a recipient of the MAG Desert Peaks, Community Partnership Award. He requested that Board Members determine who would be the appropriate individual to accept the award on behalf of their jurisdiction.

9. Call to the Public

None.

10. Announcements

Mr. Felix explained that Chief Clement's absence at today's meeting was because he was dispatched to the Gladiator Fire. Chair Thorpe inquired whether the fire was still threatening the RWC's communication tower. Mr. Felix replied in the negative.

Chair Thorpe welcomed Tim Van Scoter as the new Board Member for the Sun City West Fire District.

13. Adjournment

Chair Thorpe adjourned the meeting at 10:45 a.m.

Respectfully submitted,
Kacie Howard, Management Assistant I