

**Board of Directors
MINUTES
March 26, 2015**

City of Phoenix
200 W. Washington Street, 12th Floor
Phoenix, Arizona 85003

Board Members Present			Board Members Absent
Kevin Artz**	Milton Dohoney, Jr.**	Danny Johnson**	Brent Ackzen
Kevin Bailey**	Mike Frazier**	Chris Nadeau*/**	Paul Luizzi
Steven Campbell	Bob Hansen**	Mike Thompson**	Tim Van Scoter
Wayne Clement**	Brad Hartig	Paul Wilson	
Bob Costello**	Dave Heck**		
Susan Daluddung**	Mike Horn**		
Chris DeChant**	Lonnie Inskeep**		
*Board Alternate	** Telephone Participant		

Staff and Public Present

Jim Case**	Tom Grebner**	Randy Thompson**	
David Clarke	Daniel Guerra		
Dave Collett**	Ron Parks**		
Patrick Cutts**	Sasha Perez		
Kim Engle	Anje Reimer**		
David Felix	Dave Scott		
Domela Finnessey**	Dale Shaw**		
Jess Fitzgerald**	Jeanette Sims		
Joe Gibson**	Nick Spino**		
**Telephone Participant			

1. Call to Order, Roll Call and Opening Comments, Staff Introduction

Chair Campbell called the meeting to order at 10:05 AM.

Staff Introduction

RWC Executive Director David Felix introduced the new RWC Accountant III, Jeanette Sims. Jeanette started at the RWC on March 2, 2015.

2. **Call to the Public – None**

3. **Approval of RWC Board Meeting Minutes from November 20, 2014.**

A **MOTION** was made by Mike Frazier and **SECONDED** by Mike Thompson to approve the RWC Board meeting minutes from November 20, 2014. **MOTION CARRIED UNANIMOUSLY (17-0).**

4. **Approval to Set 2015/2016 Subscriber Unit Rate**

Ms. Jeanette Sims, RWC Accountant III, provided the Board with a recap from the November 20, 2014 RWC Board meeting. In November subscribers on the system was estimated at 18,228 which equates to a rate of \$36.40. Since the November Board meeting, there has been an increase in subscribers of 125 bringing the total number of subscribers to 18,353. This new count equates to a rate of \$36.15 for the 2015/2016 rate. This is a decrease of \$2.14 from the current year's rate of \$38.29 which was based on a subscriber count of 17,269.

Ms. Sims pointed out that the rate for 2010 was \$46.15 so the 2015/2016 rate is a \$10 decrease from then.

Slides showing a breakdown of budget for each Member were presented.

Chair Campbell asked for a motion for the Board to approve the 2015/2016 subscriber unit rate and for RWC staff to assess the Members.

A **MOTION** was made by Danny Johnson to approve the 2015/2016 Subscriber Unit Rate and it was **SECONDED** by Mike Frazier. **MOTION CARRIED UNANIMOUSLY (18-0).** *Board member Artz arrived at 10:15 a.m. making the amount of Board Members present 18.

5. **Approval to Apply for a 2015 Gila River Indian Community Grant**

RWC Executive Director David Felix clarified for the Board of Directors that the RWC Governance document requires the Board to approve the RWC staff to apply for grants. The RWC has been successful at being awarded two Gila River Indian Community grants in the past totaling \$419,220.

Staff has begun the process to apply for another Gila River Indian Community grant this year if approved by the Board. The funds will be used for 1) Microwave Radios and Mounting Structures for White Tanks Mountain to Adobe Mountain and for DPS Encanto to City Hall; and 2) Anritsu Interference Hunter Hardware/Software. These items will provide microwave connectivity and backup for the system, as well as technology to allow the RWC to identify errant signals primarily that are emanated from a bi-directional antenna that may be installed in

a building. Any of the three items listed can be performed independent of each other if only a portion of funding is received.

The RWC Executive Committee recommends that the RWC Board of Directors approve RWC staff to proceed with the application for a Gila River Indian Community Public Safety Grant for this project at a total cost of \$190,746.

A **MOTION** was made by Mike Thompson and **SECONDED** by Susan Daluddung to approve RWC staff to apply for the grant. **MOTION CARRIED UNANIMOUSLY (18-0)**.

6. Establish Nominations Committee for Board Chair and Vice Chair Election

RWC Executive Director David Felix provided an overview of the wording in the RWC Governance document regarding the terms for RWC Board Chair and Vice Chair. The document states that the Chair is only allowed to serve one two-year term and there is no term limit for Vice Chair. Chair Campbell has served a two year term which ends in March 2015. Vice Chair Hartig has also served for two years but is still eligible to continue to serve as Chair or Vice Chair.

In the past the Board Chair has asked for volunteers to serve on the Nominations Committee to assist in the process of electing a new Chair. Past Board meeting discussions took place in favor of the Vice Chair transitioning into the Chair position. According to Roberts Rules of Order, Nominations Committee members may submit their names for election to Chair and Vice Chair. The committee will collect names to be nominated and voted on at the May 28, 2015 RWC Board meeting.

Chair Campbell asked for volunteers for the Nominations Committee. Danny Johnson, Susan Daluddung and Mike Frazier volunteered to be on the committee. He also stated that Members could submit themselves to the committee for nomination or the committee may contact the Members to solicit nominations.

7. Governance Working Group Update

Vice Chair Brad Hartig provided an update on the progress of the Governance Working Group.

The group is working with the City of Phoenix Audit and IT departments to gather information which will be helpful in determining some of the differences in costs between the RWC and TRWC.

Executive Director Felix stated that the auditors will update the group on April 1 and the audit should be completed by the first of May.

An item found during this process was a possible discrepancy in billing by Motorola which may have a favorable outcome for the RWC. The details are still

being looked at and validated that an error has occurred and what the resolution will be.

Executive Director Felix thanked all of the participants on the team that have assisted in moving this issue forward.

8. Executive Director Update

A. Public Safety Radio System Administrators Forum

Executive Director David Felix updated the Board on the Public Safety Radio System Administrators Forum that was held in February. In addition to regular attendees, technical staff was invited from Gila River Indian Community and Salt River Pima Indian Community and representatives were in attendance. Pinal County was also invited but was not able to attend.

Mr. Felix stated that the meetings are always well attended and always result in follow up items and one from this meeting will be a webinar that will be presented by Motorola on inter-subsystem interfaces which is a way of connecting systems.

B. Super Bowl

Executive Director David Felix noted that Jesse Cooper from Phoenix, who was co-chair on the working group that handled the interoperability for the Super Bowl, will be providing a presentation at the May 28 Board meeting.

C. Law Enforcement Users Group

Executive Director David Felix noted that this meeting is scheduled for next week and will be attended by a wide cross section of technical and end users that used the system during the Super Bowl. Information will be gathered on the performance of the system and feedback will be presented at the May Board meeting.

9. Announcements and Future Agenda Items

Chief Wilson from Sun Lakes Fire District announced that he has accepted a new position out of state so this will be his last meeting. Daniel Guerra has been selected as interim Chief and will sit on the RWC Board for Sun Lakes after his departure in mid-April.

Chair Campbell thanked Chief Wilson for his time served on the Board and the depth of his participation. Vice Chair Hartig echoed Chief Campbell's comments and thanked Chief Wilson for his participation.

Chair Campbell noted that the next RWC Board of Directors meeting is on May 28, 2015 from 10:00 a.m. to 11:30 a.m.

10. Adjournment

Chair Campbell adjourned the meeting at 10:46 a.m.

Respectfully submitted,

Kim Engle, Management Assistant I