



Regional Wireless Cooperative

Board of Directors

Agenda

November 19, 2015

10:00 a.m. – 11:30 a.m.

	ITEM	PRESENTER
1)	<p><b>Call to Order, Roll Call, Opening Comments</b></p> <p><b>Michael Sumnicht Recognition / Introduction of New Motorola Account Manager, Michael Paz</b></p>	<p>Chair Hartig Scottsdale</p> <p>Mr. David Felix – RWC Executive Director</p>
2)	<p><b>Call to the Public</b> A member of the public may request to address the Board by submitting a blue card that is available at the entry of the room. Speakers will be considered at the sole discretion of the Board Chairman, and will be allotted no more than three (3) minutes to speak.</p>	<p>Chair Hartig Scottsdale</p>
3)	<p><b>Approval of RWC Board Meeting Minutes from September 24, 2015</b> <b>This item is for information, discussion and action.</b></p>	<p>Chair Hartig Scottsdale</p> <p>Est. 2 min.</p>
4)	<p><b>RWC Financial Update for Fiscal Year 2014/15</b> The purpose of this item is to provide an update to the Board on the RWC's Fiscal Year 2014/15 Financials. <b>This item is for information, discussion and action.</b></p>	<p>Mr. David Felix – RWC Executive Director</p> <p>Ms. Kelly Stewart – RWC Accountant III</p> <p>Est. 10 min.</p>



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5)	<p><b>Approval to Adopt the RWC 2016/2017 Budget and 5 Year Plan</b></p> <p>The purpose of this item is to request approval from the Board to adopt the RWC 2016/2017 Budget and 5 Year Plan.</p> <p><b>This item is for information, discussion and action.</b></p>	<p>Mr. David Felix – RWC Executive Director</p> <p>Ms. Kelly Stewart – RWC Accountant III</p> <p>Est. 10 min.</p>
6)	<p><b>Chandler Pursuit Briefing</b></p> <p>The purpose of this item is to update the Board on the Chandler Pursuit.</p> <p><b>This item is for information and discussion.</b></p>	<p>Mr. Ron Parks Ms. Michelle Potts Chandler</p> <p>10 min.</p>
7)	<p><b>Executive Director's Report</b></p> <ul style="list-style-type: none"><li>A. Audit Update</li><li>B. Tolleson PD</li><li>C. Daisy Mountain</li><li>D. Governance Working Group Update</li></ul> <p>The purpose of this item is to update the Board.</p> <p><b>This item is for information and discussion.</b></p>	<p>Mr. David Felix – RWC Executive Director</p> <p>Est. 5 min.</p>
8)	<p><b>Announcements &amp; Future Agenda Items</b></p> <p>The purpose of this item is to communicate any Board announcements or future agenda items.</p> <p>The next meeting is on January 28, 2016 from 10:00 – 11:30.</p> <p><b>This item is for information only.</b></p>	<p>Chair Hartig Scottsdale</p>
9)	<p><b>Adjourn</b></p>	<p>Chair Hartig Scottsdale</p>



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### **Board of Directors 2016 Meeting Schedule**

<b><u>Date</u></b>	<b><u>Location</u></b>
<b>Thursday, January 28 10:00 – 11:30</b>	Maricopa Association of Governments (MAG) 302 North 1st Avenue, 2nd Floor Phoenix, AZ 85003
<b>Thursday, March 24 10:00 – 11:30</b>	Maricopa Association of Governments (MAG) 302 North 1st Avenue, 2nd Floor Phoenix, AZ 85003
<b>Thursday, May 26 10:00 – 11:30</b>	Maricopa Association of Governments (MAG) 302 North 1st Avenue, 2nd Floor Phoenix, AZ 85003
<b>Thursday, July 28 10:00 – 11:30</b>	Maricopa Association of Governments (MAG) 302 North 1st Avenue, 2nd Floor Phoenix, AZ 85003
<b>Thursday, September 22 10:00 – 11:30</b>	Maricopa Association of Governments (MAG) 302 North 1st Avenue, 2nd Floor Phoenix, AZ 85003
<b>Thursday, November 17 10:00 – 11:30</b>	Maricopa Association of Governments (MAG) 302 North 1st Avenue, 2nd Floor Phoenix, AZ 85003



## BOARD OF DIRECTORS REPORT

TO:	Regional Wireless Cooperative (RWC) Board Members	Agenda Date:	November 19, 2015
FROM:	Kelly Stewart, RWC Accountant III		Item 4
SUBJECT:	<b>FINANCIAL UPDATE FOR FISCAL YEAR 2014/15</b>		

### BACKGROUND

The purpose of this report is to present Fiscal Year 2014/15 financial updates to the Board.

### THE ISSUE

The RWC governing documents state that year-end expenditure reporting should be provided to the RWC Board. This report is a summary of total revenues and expenses for fiscal 2014/15. Total revenues collected for the fiscal year ended June 30, 2015 were \$8,644,844 and total actual operations and maintenance (O&M) expenditures were \$7,209,384. Total revenues exceeded total expenses by \$1,435,460.

The main variances from budget to actuals occurred in the following areas contributing revenues to exceed expenses:

- Unfilled Information Technology Services (ITS) positions.
- Preventative and Facility Maintenance Cycle Reduction
- Unfilled Accountant III (RWC) position

Last year the Board of Directors approved to apply a portion of the annual year-end settlement to achieve a Required Minimum Balance (RMB) of 12.5% of the Operations and Maintenance Budget. At this time the Cooperative in total has the required 12.5% minimum balance, however, three members have not contributed their proportionate share due to their increased number of subscribers on the system.

### RECOMMENDATION

The RWC Executive Committee recommends Board approval to apply each Member's fiscal year 2014/15 settlement towards their next Quarter Billing for FY2015/16. Please refer to the table on the following page for the itemization by Member.

## Proposed Regional Wireless Cooperative Settlement Credits

Member	RMB Due	2014/15 Settlement	Remaining Settlement
Avondale	-	(23,880.99)	(23,880.99)
Buckeye	-	(23,666.33)	(23,666.33)
Chandler	-	(74,109.35)	(74,109.35)
Daisy Mountain	-	(1,642.29)	(1,642.29)
El Mirage	3,352.73	(7,593.70)	(4,240.98)
Glendale	-	(112,737.36)	(112,737.36)
Goodyear	-	(31,375.23)	(31,375.23)
Guadalupe	-	(792.87)	(792.87)
Maricopa	475.18	(14,575.44)	(14,100.25)
Maricopa County Community College District	-	(16,083.48)	(16,083.48)
North County Fire & Medical District - Formerly Sun City West FD	-	(3,012.91)	(3,012.91)
Peoria	-	(70,069.82)	(70,069.82)
Phoenix	-	(762,063.28)	(762,063.28)
Scottsdale	-	(106,538.74)	(106,538.74)
Sun City FD	-	(3,567.92)	(3,567.92)
Sun Lakes	228.33	(2,503.09)	(2,274.75)
Surprise	-	(42,562.23)	(42,562.23)
Tempe	-	(136,055.25)	(136,055.25)
Tolleson	-	(2,629.41)	(2,629.41)
	<b>4,056.24</b>	<b>(1,435,459.69)</b>	<b>(1,431,403.45)</b>



## BOARD OF DIRECTORS REPORT

TO:	Regional Wireless Cooperative (RWC) Board Members	Agenda Date:	November 19, 2015
FROM:	Kelly Stewart, RWC Accountant III		Item 5
SUBJECT:	<b>RWC 2016/17 BUDGET OVERVIEW &amp; FIVE YEAR PLAN</b>		

### BACKGROUND

The purpose of this report is to present the proposed 2016/17 RWC Budget and Five Year Plan to the Board. The Executive Committee's input and recommendations have been incorporated into the budget proposal.

### THE ISSUE

The RWC Budget is made up of the following categories:

- Motorola Contracts
  - Service Agreement and System Upgrade Agreement (SUA II), Narrow Banding, Lifecycle Upgrades, and TDMA
- Phoenix Information Technology and Services (ITS)
  - Wireless Services, Microwave, Network Services, and Share Sites.
- RWC Staffing
  - The cost of five staff positions
- Other budget items
  - Including maintenance cost for City of Scottsdale, site leases, electricity, auditing services, and legal services

For planning purposes, a summary of the RWC's estimated five year budget is shown below.

RWC ANNUAL BUDGET	FY2016/17	FY2017/18	FY2018/19	FY2019/20	FY2020/21
Subscriber Rate	\$35.10	\$35.85	\$36.48	\$37.12	\$37.79
Estimated Subscriber Count	18,258	18,258	18,258	18,258	18,258
O & M and Staffing	\$7,691,328	\$7,855,311	\$7,992,352	\$8,133,528	\$8,278,965
Required Minimum Balance	\$1,533	-	-	-	-
700 MHz, TDMA & Life Cycle Project	-	\$17,737,600	-	-	-
System Upgrade Agreement	\$3,029,389	\$3,029,389	\$3,029,389	\$3,029,389	\$3,029,389
<b>Total Budget</b>	<b>\$10,722,250</b>	<b>\$28,622,300</b>	<b>\$11,021,741</b>	<b>\$11,162,917</b>	<b>\$11,308,354</b>

The budget allocation for each Member is presented below.

Member	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21
Avondale	\$ 150,615	\$ 401,209	\$ 154,836	\$ 156,816	\$ 158,855
Buckeye	184,151	367,795	189,311	191,732	194,225
Chandler	563,043	1,477,679	578,821	586,221	593,844
Daisy Mountain	11,767	16,631	12,097	12,251	12,411
El Mirage	96,489	174,792	99,192	100,460	101,766
Glendale	783,671	2,255,418	805,632	815,931	826,541
Goodyear	230,630	327,847	237,093	240,124	243,246
Guadalupe	5,883	16,280	6,048	6,126	6,205
Maricopa	102,960	233,832	105,845	107,198	108,592
Maricopa County Community College District	135,319	352,885	139,111	140,889	142,721
North County Fire & Medical - Formerly Sun City West	22,357	58,303	22,983	23,277	23,580
Paradise Valley	37,066	96,660	38,104	38,591	39,093
Peoria	535,391	1,384,954	550,394	557,430	564,679
Phoenix	5,629,249	15,879,331	5,786,999	5,860,983	5,937,198
Rural Metro	53,500	54,640	55,594	56,576	57,587
Scottsdale	896,632	2,215,506	921,759	933,543	945,682
Sun City Fire	27,652	67,427	28,427	28,790	29,165
Sun Lakes	21,180	49,612	21,774	22,052	22,339
Surprise	248,280	627,791	255,238	258,501	261,862
Tempe	930,756	2,425,362	956,839	969,071	981,673
Tolleson PD	36,833	92,057	36,290	36,754	37,232
Tolleson Fire	18,827	46,286	19,355	19,602	19,857
<b>Total</b>	<b>\$ 10,722,250</b>	<b>\$ 28,622,300</b>	<b>\$ 11,021,741</b>	<b>\$ 11,162,917</b>	<b>\$ 11,308,354</b>

**RECOMMENDATION**

The RWC Executive Committee recommends Board approval of the proposed 2016/2017 Budget.



## BOARD OF DIRECTORS REPORT

TO:	Regional Wireless Cooperative (RWC) Board Members	Agenda Date:	November 19, 2015
FROM:	David Felix, RWC Executive Director Ron Parks, Chandler PD Communication Analyst		Item 6
SUBJECT:	<b>CHANDLER PD MULTI-AGENCY PURSUIT</b>		

### BACKGROUND

On August 24, 2015 at approximately 3:37 PM, the Chandler 9-1-1 communications center received a report of an armed robbery that had just taken place at the National Bank of Arizona located at 6025 W. Chandler Blvd. in Chandler, Arizona.

After being located by police, the suspect fled and was pursued through multiple jurisdictions. He was subsequently apprehended in the City of Tempe.

This briefing will describe the incident and the important role the RWC network, regional interoperability planning, operational protocols and resources contributed to maintaining contact with the suspect and coordinating multi-agency response.

### RECOMMENDATION

This agenda item is for information and discussion.





## BOARD OF DIRECTORS REPORT

TO:	Regional Wireless Cooperative (RWC) Board Members	Agenda Date:	November 19, 2015
FROM:	David Felix, RWC Executive Director		Item 7
SUBJECT:	<b>EXECUTIVE DIRECTOR'S REPORT</b>		

### BACKGROUND

The Executive Director will provide an update to the Board of Directors regarding the following issues:

A. Annual Audit Update

In a previous Board meeting, the presentation of the annual audit findings were scheduled for the November 19<sup>th</sup> Board meeting. Due to delays in obtaining information related to pension calculations, the annual audit findings will be presented at the next Board meeting tentatively scheduled for January 2016.

B. Tolleson Police Department

The RWC received a letter from Tolleson Chief of Police Larry Rodriguez requesting the RWC begin the budgetary and technical analysis to transition the Police Department onto the RWC. On Thursday, October 22<sup>nd</sup>, RWC, Phoenix ITS and Motorola staff met with Chief Rodriguez to outline this process.

C. Daisy Mountain Fire District

Deputy Chief Danny Johnson reported that Daisy Mountain Fire District's bond election successfully passed which incorporates funding to upgrade their portion of the RWC network.

D. Governance Working Group Update

The purpose of this item is to update the Board on the Governance Working Group.

### RECOMMENDATION

This agenda item is for information and discussion.