



**Regional Wireless Cooperative
Board of Directors
MINUTES
November 17, 2016**

City of Phoenix
200 W. Washington Street, 12th Floor
Phoenix, Arizona 85003

| Board Members Present | | | Board Members Absent |
|-----------------------|--------------------------|-----------------------|----------------------|
| Kevin Artz | Danny Johnson | Bob Hansen | Rick St. John |
| Bob Costello** | Shauna Henrie** | | Wayne Clement |
| Brad Miller | John Imig | | Brent Ackzen |
| Terry McDonald | Robert Sweeney* | | Tim Van Scoter |
| Tim Ulery**^ | Ron Deadman | | Michael Cole |
| Paul Luizzi | Troy Maloney | | Milton Dohoney |
| Lonnie Inskeep | Tom Abbott | | Mike Thompson |
| Brad Hartig | Brenda Buren | | Mike Frazier |
| *Board Alternate | ** Telephone Participant | ^Non-Voting Alternate | |

Staff and Public Present

| | | | |
|-------------------------|-----------------|--|--|
| Joe Gibson | David Felix | | |
| Nick Spino | David Clarke | | |
| Jesse Cooper | Kelly Stewart | | |
| Nicole Diedrick | Jeanine Besnier | | |
| Dave Scott | Tom Grebner | | |
| John Karolzak | | | |
| Dave Collett | | | |
| Mike Folia | | | |
| Rob Helie | | | |
| **Telephone Participant | | | |

1. Call to Order, Roll Call and Opening Comments

Chair Hartig called the meeting to order at 10:01 AM.

Executive Director David Felix and RWC Chair Brad Hartig thanked and congratulated Kelly Stewart on her service with the RWC.

2. Call to the Public – None

3. Approval of RWC Board Meeting Minutes from September 22, 2016.

A **MOTION** was made by John Imig and **SECONDED** by Lonnie Inskeep to approve the RWC Board meeting minutes from September 22, 2016. **MOTION CARRIED UNANIMOUSLY (16-0).**

4. Financial Update for Fiscal Year 2015/16

David Felix explained that the financial information for the upcoming fiscal year might change when the results from the annual RWC audit are presented. Mr. Felix asked that this item be tabled until the completion of the audit or until the next RWC Board meeting.

A **MOTION** was made by Kevin Artz and **SECONDED** by Lonnie Inskeep to table this item until the completion of the audit or until the next RWC Board meeting. **MOTION CARRIED UNANIMOUSLY (16-0).**

5. RWC 2017/18 Budget Overview & Five Year Plan

David Felix and Kelly Stewart presented the proposed budget for the upcoming Fiscal Year 2017/18 and the Five Year Plan.

A **MOTION** was made by John Imig and **SECONDED** by Paul Luizzi to adopt the proposed budget plan. **MOTION CARRIED UNANIMOUSLY (16-0).**

6. RWC Annual Audit for Fiscal Year 2015/16

David Felix informed the Board that more information is still needed to complete the audit. Kelly Stewart suggested that the Board consider changing the due date of the audit to the January RWC Board meeting instead of the November Board meeting if the audit continues to take longer to complete.

7. RWC Audit Committee Vacancy

David Felix asked that Paul Luizzi stay beyond his term to finish the 2015/16 audit for continuity's sake. Paul Luizzi agreed. The Board has been asked to approve Paul Luizzi's continued participation on the audit committee until the completion of the 2015/16 audit process.

A **MOTION** was made by Bob Hansen and **SECONDED** by Lonnie Inskeep to approve Paul Luizzi's continued participation on the audit committee until the completion of the 2015/16 audit process. **MOTION CARRIED UNANIMOUSLY (16-0).**

8. Approval of Revised Associate Policy A-01.12

This policy was changed in response to the letter to the American Medical Response. The changes read as follows: 6.7. Associates may only use the network for operational communication in support of a member agency on assigned talk groups and 7.10. RWC Members are responsible for notifying the RWC Executive Director in writing within sixty (60) days from the date an Associate Member's contract has been expired, been cancelled, modified, or has undergone a change of ownership.

A **MOTION** was made by Rob Sweeney and **SECONDED** by Brad Miller to approve the revisions to the Associate Policy A-01.12. **MOTION CARRIED UNANIMOUSLY (16-0).**

9. Approval of American Medical Response Associate Agreement

The Board asked that modifications be made to the American Medical Response Associate Agreement at the 9/22 Board meeting. The changes made were in paragraph number one, which was changed to read: "Associates may only use the network for operational communication in support of a member agency on assigned talk groups as defined in the RWC Associate Policy"; paragraph number two: the sentence "No emergency alert access is permitted for the approved subscriber units" was struck out; and in paragraph number 5: "i.e. Project 25 Phase II TDMA" was struck out.

A **MOTION** was made by Ron Deadman and **SECONDED** by Bob Hansen to approve the revisions to the American Response Associate Agreement. **MOTION CARRIED UNANIMOUSLY (16-0).**

10. Executive Director's Report

- A. **Project Update – Daisy Mountain Fire District** – Funding was approved and the project is moving forward.
- B. **Governance Working Group – RWC/TRWC GWG – Yuma Regional Communications System** – David Felix attended a meeting with the Yuma Regional Communications System to put forward the draft IGA that has been completed by the RWC/TRWC Governance Working Group. It will be distributed at the Systems Administrators Meeting in January. Once it is completed and input given, it will start the legal review process.
- C. **RWC Accountant III Recruitment**
David Felix announced that the previous candidate for this position decided to decline the position of RWC Accountant III but that there is another candidate who is going through the hiring formalities with HR. This person will be attending the next Board meeting. He mentioned that Kelly Stewart will be returning to help train the new employee.
- D. **Yavapai County Interoperability Participant**
Yavapai Sheriff's Office now has one interoperability radio on the system.

E. New Government Relations Director – Mr. Frank McCune

David Felix discussed Tom Remes' departure and the new Government Relations Director Frank McCune on December 5.

A video was shown about the response to a City of Phoenix Police Officer who was killed in the line of duty and how the inoperability between fire and police helped in response.

11. Announcements & Future Agenda Items

David Felix announced that the 2017 RWC Board of Directors schedule is now available.

Paul Luizzi would like to discuss the power outage that happened in the west valley at the next Board meeting.

David Felix thanked the Board and the RWC staff for their help in 2016 and wished everyone Happy Holidays.

12. Adjournment

Chair Hartig adjourned the meeting at 10:48 am.

A **MOTION** was made by Bob Hansen and **SECONDED** by John Imig to adjourn the November 17, 2016 Board Meeting. **MOTION CARRIED UNANIMOUSLY (16-0)**.

Respectfully submitted,

Jeanine Besnier, Management Assistant I