



**Regional Wireless Cooperative
Board of Directors
MINUTES
September 28, 2017**

City of Phoenix
200 W. Washington Street, 7th Floor
Phoenix, Arizona 85003

Board Members Present			Board Members Absent
Kevin Artz	John Imig	Brenda Buren	Les Strickland
Larry Hall*	Danny Johnson	Bob Hansen	Troy Maloney
Brad Miller	Tim Van Scoter		
Terry McDonald	Michael Cole		
Rick St. John**	Milton Dohoney		
Paul Luizzi	Brad Hartig		
Wayne Clement	Jim Fox*		
Lonnie Inskeep	Mike Frazier		
*Board Alternate	** Telephone Participant	^Non-Voting Alternate	

Staff and Public Present

Chris Nadeau	Janelle LaPlante		
Michael Ashley	David Felix		
Dave Collett	Almira Santos		
David Francis	Jeanine Besnier		
Tom Grebner	David Clarke		
Nicole Diedrick			
Jeff Schripsema			
Carl Reitz			
Michelle Potts			

1. Call to Order, Roll Call and Opening Comments

Chair John Imig called the meeting to order at 10:01 AM.

2. Call to the Public – None

3. Approval of RWC Board Meeting Minutes from May 25, 2017.

A **MOTION** was made by Brad Hartig and **SECONDED** by Bob Hansen to approve the RWC Board meeting minutes from May 25, 2017. **MOTION CARRIED UNANIMOUSLY (18-0).**

4. **Board Resolution – Arizona Fire and Medical Authority**

Tim Van Scoter, Board member of North County Fire and Medical, explained the background of how the Arizona Fire and Medical Authority (AFMA) formed. Sun Lakes Fire Authority and North County Fire & Medical Districts joined forces early in 2017 to develop an authority to join the two fire districts. The authority is a way to bring these two entities together with a number of financial and operational benefits. Each entity will retain their boards, but all assets, liabilities, agreements, IGAs, etc. will be under the umbrella of AFMA.

David Felix, RWC Executive Director, mentioned that per the RWC governance the only way these two entities can consolidate under an authority within the RWC is through a RWC Board Resolution. He explained how David Francis, the City of Phoenix attorney assigned to work with the RWC, has been helping with this issue.

A **MOTION** was made by Paul Luizzi and **SECONDED** by Danny Johnson to adopt the Board Resolution to accept the new IGA with AFMA. **MOTION CARRIED UNANIMOUSLY (18-0).**

5. **Communications Systems Strategic Alliance**

Mr. Felix discussed the history of the Communications System Strategic Alliance IGA draft and how, created initially between the RWC and the TRWC, it is now open to any other regional system within the state. This umbrella IGA will make it easier for regional systems to engage in cooperative “task orders” without having to enter into a new agreement. All task order initiation, funding, and action require the RWC and the TRWC approval.

Brad Hartig emphasized that this IGA will be a framework that is flexible for other potential stakeholders beyond the TRWC. The other benefit may be in the form of collective buying power with Motorola contracts. Other agencies or regional systems may participate as well.

Mr. Felix requested the Board members review the draft IGA and provide feedback to Jeanine Besnier. The plan is to bring a final draft to the Board for approval at the November Board meeting.

No additional action was taken on this issue.

6. **City of Mesa/TRWC Talkgroup Agreement**

Mesa Investigations 1 and 2 talkgroup arrangement was established due to the critical need cited by the TRWC and as a temporary measure to allow the TRWC time to establish a long-term solution to poor coverage in the central and west Valley. Since that time, the TRWC established a site on Shaw Butte to overcome this deficiency. Therefore, Mr. Felix asked that the Board approve discontinuing Mesa’s use of the Mesa Investigations 1 and 2 talk groups.

A **MOTION** was made by Brad Hartig and **SECONDED** by Mike Frazier to remove the radio services provided to the TRWC. **MOTION CARRIED UNANIMOUSLY (18-0).**

7. **RWC Draft Governance Document Update**

This document is in draft form and is very close to being complete. Mr. Felix would like the RWC Board to give their final input on this document for approval at the November RWC Board meeting. The goal is that an amendment to the RWC IGA will replace the “Attachment A” of the current IGA Governance Document. Chief Luizzi asked if Mr. Felix anticipated a January final ratification. Mr. Felix stated that the projected goal for all members adopting the amended IGA with the new governance document is the first half of 2018.

No action was taken on this item.

8. **Approval of the Gateway Policy**

Jesse Cooper discussed this policy and the changes made to it. High level gateways allow radios to be interconnected with each other. Gateways aren't often needed within the RWC system but the policy is available in case there is a need. Companies have been making new gateways that allow different types of connectivity, which potentially have security impacts on the system. The updates to this policy are intended to mitigate some of these impacts.

A **MOTION** was made by Brad Hartig and **SECONDED** by Lonnie Inskeep to approve the changes made to the Gateway Policy. **MOTION CARRIED UNANIMOUSLY (18-0).**

9. **Overlay Infrastructure Policy Update**

Mr. Felix explained the changes to this policy are basic verbiage changes only and don't require Board approval.

10. **Executive Director's Report**

- A. **FirstNet - AT&T Contract award & Arizona “opt in”** – FirstNet has chosen AT & T as the contractor to build out the nationwide public safety data network. Also, Arizona's governor has opted in to join FirstNet.
- B. **Government Financial Officers Association (GFOA) certification** – The RWC has received this award for the fifth year in a row for its Comprehensive Annual Financial Report (CAFR).
- C. **Management Achievement Plan (MAP) Budget Management Score** – Mr. Felix received the highest rating for the RWC staying within budget spending limits.
- D. **Request for Member's Budgetary/Financial “points of contact”** – There are members who still need to submit their agency's financial point of contact. This will help the RWC Accountant with efficiently processing member invoices.
- E. **RWC Annual Report submission** – Mr. Felix briefed the Board on the content of the 2017 RWC Annual Report. The 2017 Annual Report will be posted online and will be available after this meeting.

F. New Executive Committee Chair and Vice Chair election results – The new Chair for the Executive Committee is Phoenix Police Department's Jesse Cooper and the new Vice Chair is the City of Surprise Public Works Director Mike Gent.

G. Membership interest from the Veteran's Administration Police Department (VAPD) – The VAPD reached out to determine how to join the RWC. RWC, City of Phoenix IT staff, and Jesse Cooper met with VAPD staff to discuss membership requirements. If the VAPD joins the RWC, it would be the first Federal agency to be an RWC member.

11. Announcements & Future Agenda Items

Mr. Felix reminded the Board that the drafts of both the Governance and Strategic Alliance IGA will be discussed and require Board action. Also, the Budget adoption will occur at the November meeting.

The next RWC Board meeting will be on November 16, 2017.

12. Adjournment

Chair Imig adjourned the meeting at 11:12 a.m.

A **MOTION** was made by Bob Hansen and **SECONDED** by Paul Luizzi to adjourn the September 28, 2017 Board Meeting. **MOTION CARRIED UNANIMOUSLY (18-0)**.

Respectfully submitted,

Jeanine Besnier, Management Assistant I