



**Regional Wireless Cooperative**  
**Board of Directors**  
**MINUTES**  
**February 27, 2020**

City of Phoenix  
 200 W. Washington Street, 7th Floor  
 Phoenix, Arizona 85003

Board Members Present		Board Members Absent
Rob Helie – Arizona Fire and Medical Authority	James Hughes – Maricopa	Wayne Clement – Guadalupe
	Kris Dalmolin~ – Peoria	Roy Stanifer – Maricopa Community College District
Jeff Scheetz~ – Avondale	Milton Dohoney – Phoenix	
Bob Costello – Buckeye	Robert Fisher~ – Scottsdale	Freeman Carney – Paradise Valley
Val Gale~ – Chandler	Ron Deadman~ – Sun City Fire and Medical	Terry Young – Surprise
Alan Zangle – Daisy Mountain Fire District	Andrea Glass – Tempe	
Paul Marzocca – El Mirage	Ginger Sanabria – Tolleson	
Brent Ackzen*~ – Glendale		
Paul Luizzi – Goodyear		
*Board Alternate	^Non-Voting Alternate	~Telephone Participant

Staff and Public Present		
David Clarke – RWC	Rick Armstrong	Jeff Schripsema
John Imig – RWC	Jesse Cooper	Stuart Snow
Nicholas Roosevelt – RWC	Tom Grebner	
Almira Santos – RWC	Mike Hoover	
Mat Amerman	Trent Riviera	
~Telephone Participant		

**NOTE:** The “Staff and Public Present” list shows those who added their name to the sign-in sheet or identified themselves in person or on the telephone conference line during roll call or at any other time during the meeting. Any attendees who did not add their name to the sign-in sheet or otherwise identify themselves are not shown.

1. **Call to Order, Roll Call and Opening Comments**

Board Chair Paul Luizzi called the meeting of the Regional Wireless Cooperative (RWC) Board of Directors (Board) to order at 10:03 AM.

2. **Call to the Public – None**

Chair Luizzi asked if any requests from the public to speak were submitted.

RWC Administrative Aide David Clarke replied that no requests were submitted.

3. **Approval of RWC Board Meeting Minutes from November 21, 2019**

Chair Luizzi asked the Board if any discussion was desired on the minutes presented in the meeting packet for the November 21, 2019, Board Meeting. There were no responses.

A **MOTION** was made by James Hughes and **SECONDED** by Alan Zangle to approve the November 21, 2019, RWC Board meeting minutes.

**MOTION CARRIED UNANIMOUSLY (14-0).**

4. **RWC Annual Audit for Fiscal Year 2018/2019**

RWC Executive Director John Imig introduced Jean Dietrich from CliftonLarsonAllen, LLC, to the Board. Ms. Dietrich presented the findings of the audit of the RWC conducted by CliftonLarsonAllen for fiscal year 2018/2019. Ms. Dietrich stated the RWC audit received an unmodified, or clean, opinion. A report on this topic was provided to the Board.

A **MOTION** was made by Alan Zangle and **SECONDED** by Andrea Glass to approve the audit findings.

**MOTION CARRIED UNANIMOUSLY (14-0).**

5. **New RWC Staff Position for Emergency Radio Responder Communications System Specialist**

Mr. Imig discussed with the Board the proposed new RWC staff position for an Emergency Radio Responder Communications System Specialist. A report on this topic was provided to the Board. Mr. Imig invited Tom Grebner (City of Phoenix) to speak to the Board.

Mr. Grebner provided a detailed explanation of the need for and responsibilities of the proposed position.

A **MOTION** was made by James Hughes and **SECONDED** by Bob Costello to approve the creation of a position for an Emergency Radio Responder Communications System Specialist.

**MOTION CARRIED UNANIMOUSLY (14-0).**

**6. RWC Fiscal Year 2020/2021 Subscriber Unit Rate**

Mr. Imig discussed with the Board the proposed RWC fiscal year 2020/2021 subscriber unit rate for the trunked RWC network. A report on this topic was provided to the Board. The proposed rate is \$32.78 per subscriber per month.

A **MOTION** was made by Alan Zangle and **SECONDED** by James Hughes to approve the RWC trunked network fiscal year 2020/2021 subscriber unit rate as presented.

**MOTION CARRIED UNANIMOUSLY (15-0).**

**Note:** Milton Dohoney, representing the City of Phoenix, arrived at the meeting at 10:27 a.m. during the discussion of this item.

**7. RWC Conventional Network Fiscal Year 2020/2021 Subscriber Unit Rate**

Mr. Imig discussed with the Board the proposed RWC fiscal year 2020/2021 subscriber unit rate for the conventional RWC network. A report on this topic was provided to the Board. The proposed rate is \$11.39 per subscriber per month.

A **MOTION** was made by Andrea Glass and **SECONDED** by Rob Helie to approve the RWC conventional network fiscal year 2020/2021 subscriber unit rate as presented.

**MOTION CARRIED UNANIMOUSLY (15-0).**

**8. Executive Director's Report**

**A. Membership Request**

Mr. Imig informed the Board that there are currently four (4) entities at various stages of considering or applying to become members of the RWC;

- 1) the Phoenix Veterans Administration Police Department
- 2) The Federal Reserve Bank of San Francisco
- 3) Buckeye Valley Fire District
- 4) Harquahala Fire District

**B. Staff Update**

Mr. Imig introduced Nicholas Roosevelt, who has filled the Management Assistant I RWC staff position.

**C. RWC Office Location Move**

Mr. Imig told the Board that the RWC Administrative Staff will be relocating their offices to another floor within Phoenix City Hall sometime within the next few months. All RWC Staff contact information will remain the same.

**D. Next RWC Board Meeting moved to Thursday, June 4**

Mr. Imig explained to the Board that the Spring Board Meeting scheduled for Thursday, May 28, 2020, is during the week of the Memorial Day Holiday. Due to potential schedule conflicts this could cause for meeting attendees, this meeting has been rescheduled to the following week on Thursday, June 4, 2020.

Mr. Clarke told the Board that due to room unavailability at Maricopa Association of Governments the rescheduled meeting will be held at Phoenix City Hall on the first floor in the Assembly Rooms.

**9. Announcements, Public Comment, Future Agenda Items**

Chair Luizzi asked if anyone from the public wished to speak. There were no responses.

Chair Luizzi asked if any Board Members had any announcements or requests for future agenda items.

Milton Dohoney informed the Board that this would be his last meeting as he is leaving his position with the City of Phoenix. Chair Luizzi thanked Mr. Dohoney for his service to the Board.

**10. Adjournment**

Chair Luizzi requested a motion to adjourn the meeting at 10:41 a.m.

A **MOTION** was made by James Hughes and **SECONDED** by Milton Dohoney to adjourn the February 27, 2020, Board Meeting. **MOTION CARRIED UNANIMOUSLY (15-0)**.

Respectfully submitted,

David Clarke, Administrative Aide