



Regional Wireless Cooperative
Board of Directors
MINUTES
August 27, 2020

City of Phoenix
 200 W. Washington Street, 14th Floor
 Phoenix, Arizona 85003

Board Members Present		Board Members Absent
Chris DeChant – Arizona Fire and Medical Authority	Wayne Clement – Guadalupe	Roy Stanifer – Maricopa Community College District
	James Hughes – Maricopa	
Jeff Scheetz – Avondale	Peter Wingert* – Paradise Valley	Brad Hartig – Scottsdale
Bob Costello – Buckeye		Ron Deadman~ – Sun City Fire and Medical
Val Gale – Chandler	Kris Dalmolin~ – Peoria	
Alan Zangle – Daisy Mountain Fire District	Milton Dohoney – Phoenix	Terry Young – Surprise
	Andrea Glass – Tempe	
Paul Marzocca – El Mirage	Ginger Sanabria – Tolleson	
Rick St. John – Glendale		
Paul Luizzi – Goodyear		
*Board Alternate	^Non-Voting Alternate	~Telephone Participant

Staff and Public Present		
John Imig – RWC	Nicholas Roosevelt – RWC	Almira Santos – RWC
Eric Skuja		
~Telephone Participant		

NOTE: This meeting was conducted by WebEx conference only. RWC Administrative Staff attendees were accounted for prior to the start of the meeting. No roll call for other staff of

RWC Members, other interested parties, or the public was taken.

1. Call to Order, Roll Call and Opening Comments

Board Chair Paul Luizzi, representing the City of Goodyear, called the meeting of the Regional Wireless Cooperative (RWC) Board of Directors (Board) to order at 10:00 AM.

2. Call to the Public

Chair Luizzi asked if any requests from the public to speak were submitted.

Mr. Skuja introduced himself.

3. Approval of RWC Board Meeting Minutes from August 27, 2020

Chair Luizzi asked the Board if any discussion was desired on the minutes presented in the meeting packet for the August 27, 2020, Board Meeting. There were no responses.

A **MOTION** was made by Bob Costello and **SECONDED** by Alan Zangle to approve the August 27, 2020, RWC Board meeting minutes.

MOTION CARRIED UNANIMOUSLY (15-0).

4. RWC AUDIT OVERVIEW

Ms. Dietrich of CliftonLarsonAllen (CLA) discussed the newly created Audit Information Exchange, and that CLA has moved entirely virtual during the pandemic. The Audit Information Exchange allows for information and interviews to be managed remotely. It also has a communication tool that can send confidential requests to and from the management team. Ms. Dietrich stated the portal is secure and that the Audit Committee had held their kickoff meeting.

Mr. Imig explained the audit committee consist of 3 board members who met on August 17th to formally initiate the audit. The committee is planning on presenting the results of the audit at the February 2021 Board Meeting.

5. Interference Detection System and Emergency Responder Radio Communications Systems Presentation

Mr. Imig presented on the work being done regarding Emergency Responder Radio Communication (ERRC) Systems. He discussed the work being done by the Policy Working Group in this area and that any new information would be provided in November.

Mr. Imig shared an update on the ERRC Systems Specialist position. He explained there were delays due to City of Phoenix hiring issues. He explained it received City Manager's Office approval and recruitment will begin soon.

Mr. Grebner (City of Phoenix) presented an overview of interference of the detection system currently being explored. This system uses Time Difference of Arrival (TDOA) to find interfering signals. It is much faster than what they are currently using. Phoenix Information Technology Services (ITS) will be paying \$20,000 for a technology demonstration and the vendor will deduct \$10,000 of this fee if purchased. These systems typically cost around \$110,000-\$120,000. So far, ITS is very impressed with this system.

Mr. Imig explained the RWC would be looking for funding and partnership opportunities possibly via the CSSA, TRWC and/or grants.

Chair Luizzi asked about billing for this technology during large scale events.

Mr. Grebner was unsure regarding billing however, there will certainly be a need during large events like presidential visits and the Waste Management Open.

Chair Luizzi thanked Mr. Grebner and Mr. Imig for the information and considering partnership opportunities.

6. Executive Director's Report

A. Performance Achievement Management Score

Mr. Imig announced that RWC received the highest score (a perfect 10) possible for budget management from the City of Phoenix, as well as, the highest recognition from the Government Finance Officers Association (GFOA).

B. Disaster Recovery Meeting

Mr. Imig presented an overview of the work done at the Disaster Recovery Meeting. The focus being what to do when things go wrong. Future work will be done to engage the Public Safety Answering Point Manager's Group.

C. Subscribers Workgroup

Mr. Imig explained that a group had been set up to address issues with subscriber numbers and encryption. Originally the workgroup was only going to focus on Interoperability Participants, however after the group met it was decided that it should be Network wide effort. A letter explaining the subscriber information request will go to our all users shortly. It will be a 90day process to validate submissions and then the group can come back

with extra recommendations. He also explained that some of the radios across the state have not touched the Network in years. He stressed the importance of knowing that these radios are secure and inventoried. He also shared that of the approximately 40,000 subscribers on the system 19,000 were Members and 21,000 Interoperability Participants.

D. Site Sharing Agreement Review Project

Mr. Imig explained that this review is similar to an audit. The RWC wants to find the standard that will be equally applied across the membership. Also, staff will look for inconsistency and if needed redraft agreements. The RWC wants to ensure equity across the Network.

E. Administrative Aide Position Update

Mr. Imig is working with the City of Phoenix Human Resources Department to fill this position prior to RWC's next board meeting.

F. Membership Update

Mr. Imig explained that when the Burnt Mountain site is complete the RWC will be ready to bring both Harquahala Fire District and Buckeye Valley Fire District on as members. They are currently Conditional Participants paying for VHF but not the Trunked side. He also shared the work being done with the Veteran's Administration and the Federal Reserve Bank of San Francisco. He hopes to bring the FRBSF membership request before the board in November. He also shared that there has been preliminary interest in membership from the Town of Wickenburg.

7. **Announcements, Public Comment, Future Agenda Items** Chair Luizzi asked if anyone from the public wished to speak.

There were no responses.

8. **Adjournment**

Chair Luizzi requested a motion to adjourn the meeting at 10:39 a.m.

A **MOTION** was made by Val Gale and **SECONDED** by Bob Costello to adjourn the August 27, 2020, Board Meeting.

MOTION CARRIED UNANIMOUSLY (15-0).

Respectfully submitted,

Nick Roosevelt, Management Assistant
Selena Barner - Administrative Aide