



Regional Wireless Cooperative

Board of Directors

Agenda

February 25, 2021

10:00 a.m. – 11:30 a.m.

	ITEM	PRESENTER
1)	Call to Order, Roll Call, Opening Comments	Chair Paul Luizzi City of Goodyear
2)	Call to the Public A member of the public may request to address the Board by submitting a blue card that is available at the entry of the room. Speakers will be considered at the sole discretion of the Board Chair and will be allotted no more than three (3) minutes to speak.	Chair Paul Luizzi City of Goodyear
3)	Approval of RWC Board Meeting Minutes from the November 11, 2020 Meeting This item is for information, discussion, and action.	Chair Paul Luizzi City of Goodyear Est. 2 min.
4)	RWC Board Chair and Vice Chair Nomination The purpose of this item is to elect a new RWC Board Chair and Vice Chair. This item is for information, discussion and action.	John Imig RWC Executive Director Est. 10 min.
5)	RWC Annual Audit for Fiscal Year 2019/2020 The purpose of this item is to update the Board on the completed RWC Annual Audit. This item is for information, discussion, and action.	Sandy Cronstrom CPA – CliftonLarsonAllen, LLP Est. 10 min.



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6)	<p>Membership — Town of Wickenburg The purpose of this item is to review and request Board approval for the Town of Wickenburg to become a Member of the RWC. This item is for information, discussion, and action.</p>	<p>John Imig RWC Executive Director</p> <p>Est. 10 min.</p>
7)	<p>Executive Director's Report</p> <ul style="list-style-type: none">A. City of Phoenix Bond FundingB. 2020 Annual ReportC. Interference Detection System UpdateD. ERRCS Position UpdateE. New Radio System Service Expansion Procedure <p>This item is for information and discussion.</p>	<p>John Imig RWC Executive Director</p> <p>Est. 5 min.</p>
8)	<p>Announcements, Public Comment, Future Agenda Items The purpose of this item is to communicate any Board announcements, additional public comment, or future agenda items. This item is for information only.</p>	<p>Chair Paul Luizzi City of Goodyear</p> <p>Est. 5 min.</p>
9)	<p>Adjourn</p>	<p>Chair Paul Luizzi City of Goodyear</p>



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2021 RWC Board of Directors Meetings

<u>Date</u>	<u>Location</u>
Thursday, February 25 10:00 – 11:30	Web Conference Only URL: https://cityofphoenix.webex.com/meet/nicholas.roosevelt Access: 286988477 Conference Bridge Number: 415-655-0001 Access Code: 286 988 477
Thursday, May 20 10:00 – 11:30	To be determined
Thursday, August 26 10:00 – 11:30	To be determined
Thursday, November 18 10:00 – 11:30	To be determined



BOARD OF DIRECTORS REPORT

TO:	Regional Wireless Cooperative (RWC) Board Members	Agenda Date:	February 25, 2021
FROM:	John Imig, RWC Executive Director		Item 4
SUBJECT:	RWC BOARD CHAIR AND VICE CHAIR NOMINATION		

BACKGROUND

The RWC Governance, Section 2.2.2., Chair and Vice-Chair states in part, “The Board must elect one of its Members as Chair.” “The Chair shall serve a two-year term. No Member shall serve two consecutive terms as Chair.” It further states “...the Board of Directors shall elect one of its Members as Vice-Chair.”

THE ISSUE

RWC Chair Paul Luizzi and Vice Chair Bob Costello have served their 2-year term. Accordingly, at the November 19, 2020 Board Meeting, Board Chair Luizzi appointed a three-person nominating committee to review potential candidates and to place names into nomination for Chair and Vice-chair to the full Board of Directors for election at today’s Board meeting.

RECOMMENDATION

The RWC Executive Director, after review and concurrence of the Executive Committee, hereby recommends that the Board approve the Nomination Committee’s nominees; and recommends that the Board proceed with the election.



BOARD OF DIRECTORS REPORT

TO:	Regional Wireless Cooperative (RWC) Board Members	Agenda Date:	February 25, 2021
FROM:	John Imig, RWC Executive Director; Almira Santos, RWC Accountant III		Item 5
SUBJECT:	RWC ANNUAL AUDIT FOR FISCAL YEAR 2019/2020		

BACKGROUND

The RWC financial audit has been completed by the audit firm of CliftonLarsonAllen, LLP. The RWC Audit Committee met with the auditors and RWC staff to review the audit findings and will present their findings to the RWC Board of Directors.

THE ISSUE

On February 17, 2021, the Audit Committee met with representatives from CliftonLarsonAllen, LLP to review the draft Comprehensive Annual Financial Report (CAFR), relevant documents, and recommendations. The following are key highlights from the meeting and the Fiscal Year 2019/2020 RWC financial statements audit:

- On December 8, 2020, CliftonLarsonAllen, LLP issued an unmodified or “clean” opinion.
- The appointed RWC Audit Committee, acting on behalf of the Board of Directors, reviewed the audited financial statements and agreed with the audit opinion.
- The RWC audited financial statements include \$68.6 million in net position and approximately \$12.8 million in annual operating revenues.
- The significance of the “clean” audit is that all financial responsibilities were properly managed and accounted for by RWC staff.
- There was one minor administrative recommendation to management for this audit period.

RECOMMENDATION

The Executive Director, after review and approval by the Audit Committee and Executive Committee, recommends Board approval of the audit findings and the 2020 CAFR.



BOARD OF DIRECTORS REPORT

TO:	Regional Wireless Cooperative (RWC) Board Members	Agenda Date:	February 25, 2021
FROM:	John Imig, RWC Executive Director		Item 6
SUBJECT:	THE TOWN OF WICKENBURG MEMBERSHIP		

THE ISSUE

In late 2020, the Town of Wickenburg (Wickenburg) contacted the RWC seeking information regarding membership. A team from Phoenix Information Technology Services, and the RWC held a series of meetings to discuss the membership process and responsibilities. The City of Phoenix Information Technology Services, Wickenburg and Motorola have also met multiple times to discuss the radio communications infrastructure needs and the group is confident in Wickenburg's ability to join the Network.

On Tuesday, February 16, 2021, the Wickenburg Town Council approved the request to join the RWC and authorized the Town Manager to enter into the RWC Intergovernmental Agreement (IGA). A signed IGA was received by the RWC on Wednesday, February 17. The Town of Wickenburg has now met all membership requirements delineated in the RWC IGA.

If approved, project planning and infrastructure build-out will continue, and the RWC technical team will assist in the Town's integration into the Network.

RECOMMENDATION

The RWC Executive Director, after review and approval by the Executive Committee, recommends the Board approve the Town of Wickenburg for RWC Membership. If approved, technical considerations will be finalized, and a go-live date on the RWC system will be agreed upon. The Town of Wickenburg representative would then formally join the Board of Directors at the May 2021 meeting.



BOARD OF DIRECTORS REPORT

TO:	Regional Wireless Cooperative (RWC) Board Members	Agenda Date:	February 25, 2021
FROM:	John Imig, RWC Executive Director		Item 7
SUBJECT:	EXECUTIVE DIRECTOR'S REPORT		

BACKGROUND

The Executive Director will brief the Board of Directors on the following items:

- A. City of Phoenix Bond Funding
- B. 2020 Annual Report
- C. Interference Detection System Update
- D. ERRCS Position Update
- E. New Radio Service System Expansion Procedure

RECOMMENDATION

This agenda item is for information and discussion.