

## REGIONAL WIRELESS COOPERATIVE POLICIES AND PROCEDURES



**No.**

**O-05.11**

**Subject:**

**Good Neighbor Policy**

**Effective Date**

**11/17/11**

**Rev: 08/10/2017**

### **1.0 Purpose**

- 1.1. To temporarily assist entities with an immediate communications emergency, such as a complete loss of system resources for public safety daily operations.

### **2.0 Owner**

- 2.1. Regional Wireless Cooperative (RWC) Operations Working Group (OWG).

### **3.0 Applies To**

- 3.1. Non-RWC Members.

### **4.0 Background**

- 4.1. Non-RWC entities who experience an immediate communications emergency, such as a physical system failure may request to use the RWC network on a temporary basis.

### **5.0 Policy Statement**

- 5.1. This policy outlines the RWC's ability to assist non-RWC public safety entities on a temporary basis.

### **6.0 Supporting Rules**

- 6.1. RWC Network Operations has the authority to immediately activate appropriate resources in an emergency situation.
- 6.2. Communications will be provided on a temporary basis.
- 6.3. Continued use must be approved by the OWG, Executive Committee and Board of Directors.

## **7.0 Responsibilities**

- 7.1. RWC Network Operations will notify the Executive Director and OWG.
- 7.2. Requests for continued use must be submitted to the RWC Executive Director on agency letterhead.
- 7.3. Submissions must include:
  - 7.3.1. Agency name and single point of contact.
  - 7.3.2. Number of subscribers (an RWC Subscriber Inventory form may be required).
  - 7.3.3. Estimated length of access to talkgroups.
  - 7.3.4. The authorized service provider or entity that will program the subscribers (when applicable).
  - 7.3.5. Specific talkgroups to program into subscribers, including encryption.
  - 7.3.6. Purpose of the request.
  - 7.3.7. Agency agreement to follow RWC Policies and Procedures.
  - 7.3.8. Signature of authorized agency representative.

## **8.0 Conditions for Exemption or Waiver**

- 8.1. As provided in the Waiver or Exception Policy.

## **9.0 Applicable Policies and/or Procedures**

- 9.1. As listed at [www.rwcaz.org](http://www.rwcaz.org).